

# **PUBLIC PARTICIPATION PLAN FOR A LONG-RANGE TRANSPORTATION PLAN AND LAND USE PLAN**

## **Menominee Indian Tribe of Wisconsin (MITW) Menominee County, Wisconsin**

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### **INTRODUCTION**

The Menominee Indian Tribe of Wisconsin (MITW) of Menominee County, Wisconsin recognizing the need to organize a comprehensive process to build and document the consensus of the Menominee Indian Community for the future use priorities of the Tribe's ancestral homeland, enlisted the aid of the East Central Wisconsin Regional Planning Commission (ECWRPC) in the creation of the Tribe's Long-Range Transportation Plan and Land Use Plan consistent with Federal and Tribal requirements. This project is being funded through a HUD Sustainable Communities Planning Grant which was awarded to NiiJii Enterprises. A staff-level Transportation/Land Use Task Force comprised of various individuals, or their appointed alternates representing the different Departments and Tribal Entities will lead and oversee the planning effort.

In order to facilitate public and Menominee Tribal knowledge and involvement in the planning process the MITW has prepared the following public participation plan. The intent of this plan is to adopt written procedures that are designed to foster public participation, including open discussion, communication programs, information services, and public meetings for which advance notice has been provided, in every stage of the preparation of the land use and long-range transportation plans. The written procedures shall provide for wide distribution of proposed plan elements and shall provide an opportunity for written comments on the plan to be submitted by members of the Menominee Indian Community to the governing body and for the governing body to respond to such written comments."

### **GOALS OF PUBLIC PARTICIPATION PLAN**

The major goals of the public participation plan are as follows:

- Provide a range of opportunities and venues for the Menominee Indian Community to participate in the Tribe's Long-Range Transportation Plan and Land Use Plan Planning Process.
- Capture the Menominee Tribal community's values and perceived needs; establish consensus; and identify issues and concerns.
- Consult with planning partners to confer on needs of the larger community, to compare and coordinate planning approaches and generally to communicate about the mutual vision for the transportation and land use issues.
- To provide a general notification of meetings, particularly forums for public input, in a manner that is understandable to all.

- To hold meetings in locations which are accessible and reasonably welcoming to all.
- To provide avenues for two-way flow of information and input from those which are not likely to attend meetings.
- To use various illustrative visualization techniques to convey the information including but not limited to charts, graphs, photos, maps and the internet.
- Meet the standards set forth by the Federal Highway Administration (FHWA), US Department of Housing and Urban Development (HUD) and MITW.
- Establish a framework for public participation as approved by the Menominee Tribal Legislature.
- Work with the Transportation/Land Use Task Force to create a Long-Range Transportation Plan and Land Use Plan that can be easily implemented to meet the goals and long term vision of the MITW.

## **PUBLIC PARTICIPATION STRATEGY AND METHODS**

### **Timeline**

The planning process is divided into the following seven phases or components.

<b>Phase</b>	<b>Timeframe (approximate)</b>	<b>Description/Key Events</b>
<b>Organization</b>	January-February 2012	<ul style="list-style-type: none"> <li>▪ Establishment of Transportation/Land Use Task Force</li> <li>▪ Creation and Adoption of a Public Participation Plan</li> <li>▪ Creation of Long-Range Transportation Plan and Land Use Plan Webpage</li> </ul>
<b>Visioning and Public Input</b>	February 2012 – March 2012	<ul style="list-style-type: none"> <li>▪ Meeting 1 – Kickoff Meeting/Visioning Session</li> <li>▪ MITW Staff Interviews</li> <li>▪ Send out press release</li> <li>▪ Public Informational Meeting</li> <li>▪ Meeting 2 – Vision, Goals and Objectives Workshop</li> </ul>

<b>Inventory/Analysis</b>	January 2012 – May 2012	<ul style="list-style-type: none"> <li>▪ Inventory of the physical, social, and economic resources of the Menominee Reservation area</li> <li>▪ Data forecast and analysis</li> <li>▪ Identification of patterns, trends, needs and problems</li> <li>▪ Development of background maps</li> </ul>
<b>Plan Formation</b>	June – September 2012	<ul style="list-style-type: none"> <li>▪ Meeting 3 – Plan Formation/Background Review</li> <li>▪ Development and selection of transportation and land use scenarios, alternatives and associated implementation strategies</li> </ul>
<b>Strategic Plan Implementation</b>	June – September 2012	<ul style="list-style-type: none"> <li>▪ Suggested development strategies, policies, guidelines, timeline, alterations to existing ordinances, and future planning activities to meet established plan goals and objectives</li> <li>▪ Meeting 4 – Present draft land use map/goals, objectives, strategic Planning Tables</li> </ul>
<b>Intergovernmental Cooperation</b>	June – September 2012	<ul style="list-style-type: none"> <li>▪ Creation of specific techniques, programs, and activities to meet community needs will be developed as they relate to broader jurisdictional planning issues</li> </ul>
<b>Adoption</b>	October 2012 – December 2012	<ul style="list-style-type: none"> <li>▪ Development of draft Long-Range Transportation Plan and Land Use Plan document</li> <li>▪ Meeting 5 - Present Long-Range Transportation Plan and Land Use Plan document</li> <li>▪ Send out press release</li> <li>▪ Public review of draft plan document</li> <li>▪ Public informational meeting</li> <li>▪ Public hearing</li> <li>▪ Menominee Tribal Legislature adoption of plan</li> <li>▪ Plan printing and delivery</li> </ul>

## **Creation of Transportation/Land Use Task Force**

A staff level Transportation/Land Use Task Force will be created to lead and oversee the planning effort. This task force will be comprised of various individuals, or their appointed alternates representing the different Departments and Tribal Entities. Additional advisors, representing Menominee County/Town and the WisDOT will be included in the task force. East Central Wisconsin Regional Planning Commission (ECWRPC) will be available to provide educational information on topics of concern to the task force. Representatives from ECWRPC will facilitate approximately five meetings with the Transportation/Land Use Task Force respect to the preparation of the Long-Range Transportation Plan and Land Use Plan. Local residents and interested parties are encouraged to attend the Transportation/Land Use Task Force meetings throughout the planning process. The Committee members may choose to invite key citizens and guest speakers to address specific issues. The Transportation/Land Use Task Force duties will include:

- Review and comment on background information and analysis in a timely manner;
- Review and incorporate the results of visioning sessions into the plans;
- Formulate and suggest vision, goal, objective and strategy statements for inclusion in the plans;
- Review, develop, and select plan alternatives;
- Review plan strategic implementation recommendations; and
- Make recommendation(s) to the necessary Tribal Committees and Legislature regarding review and adoption of the plans.

## **Notification Methods**

All meetings on the Long-Range Transportation Plan and Land Use Plan shall be open to the public. The MITW shall post a notice of all meetings. ECWRPC shall email a copy of all meeting notices to the MITW so that a notice can be posted on the MITW's Long-Range Transportation Plan and Land Use Plan webpage. Meeting agendas shall be posted by the MITW at the Tribal Offices, the College of Menominee Nation, in the Menominee Nation News and at bulletin boards located at South Branch, Neopit, Zoar and Middle Village.

News releases, during critical points in the planning process shall be provided to MITW for approval and posting. MITW will provide a copy of the news releases to all local media outlets to inform them of upcoming meetings/events. Press releases will be developed by ECWRPC and distributed by the MITW for inclusion in the Menominee Nation News and the Shawano Leader at key points in the planning process as identified in the outline above. E-Newsletters will be developed and released at key points in the planning process.

## **Participation at Plan Development Meetings and Informational Meetings**

Two focused Public Informational Meetings will be held during the planning process. The first meeting will be held near the beginning of the process and will allow residents, Tribal staff, committee members and others to provide input on the identification of issues, visioning, opportunities for collaboration, and the integration of other ongoing planning efforts (such as the Tribe's Strategic Plan, Forestry Plan and the Integrated Resource Management Plan). At the end of the planning process a single public informational meeting will be held to provide the

Menominee Indian Community with an opportunity to ask questions and comment on the draft Long-Range Transportation Plan and Land Use Plan.

### **Written Comments**

Written comments will be collected both electronically and on paper throughout the planning process. A webpage will be created that facilitates the electronic submission of comments. Written comments should be directed to ECWRPC at 400 Ahnaip Street, Suite 100, Menasha, WI 54952-3100. Transportation related questions should be directed to Nick Musson or emailed to [nmusson@eastcentralrpc.org](mailto:nmusson@eastcentralrpc.org), while Land Use related and other questions should be directed to Kathleen Thunes or emailed to [kthunes@eastcentralrpc.org](mailto:kthunes@eastcentralrpc.org). ECWRPC will respond to the written comments by acknowledging receipt of the document and that the comments have been shared with Transportation/Land Use Task Force.

### **Website and Technology**

A website will be created and linked to the existing MITW website (<http://www.menominee-nsn.gov/>). The website will contain all documents and maps produced as part of the Long-Range Transportation and Land Use Planning process. The webpage will also contain progress reports of the planning status and a calendar of plan events.

### **PLAN ADOPTION PROCEDURES**

A draft plan shall be available at the public library serving the Menominee Indian Community, the MITW Tribal Chairman's Office and Community Development Department and the College of Menominee Nation. Written notice will provide information about when and where the Long-Range Transportation Plan and Land Use Plan can be inspected and how a copy of the plan can be obtained. Hard copies of the plans will be available upon request, though the MITW may charge the public for paper copies of the plans in an amount equal to the costs of time and material to produce such copies. The draft plans will also be available on the MITW webpage.

The Community Development Committee will recommend adoption of the draft plan by the Menominee Tribal Legislature. A public hearing will be held prior to Menominee Tribal Legislature approval of the plans.